



# IPAF Training Prospectus

*JJ TRAINING (UK)  
LIMITED*

Training House

58 SURREY STREET

GLOSSOP

SK13 7AJ

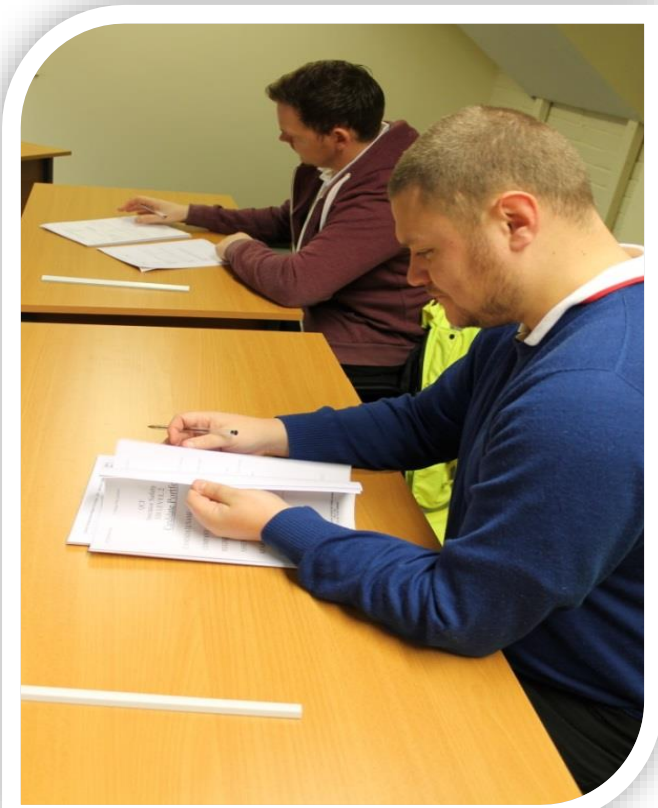
**2017**



## TRAINING WITH **JJ TRAINING (UK) LIMITED**

JJ Training (UK) Limited has been has a fully professional and highly experienced team of trainer's and assessors who all have several years of experience in training and assessing in the work place making our knowledge unrivalled. All assessors and trainers are fully accredited.

We have a fully functional warehouse training facility and several classrooms which meets all health and safety standards for our training courses.



**JJ Training (UK) Limited works to the highest standard and our objectives are to:**

- ✓ Work with individuals and businesses to identify training needs based on personal development and business development plans
- ✓ Provide accurate information on Health & Safety, Management and Construction Plant training & Machinery training to meet specific needs
- ✓ Deliver high quality training and share 'Best Practices' across Organisations
- ✓ Design and deliver bespoke programmes to ensure a cost effective tailored training solution is delivered
- ✓ Monitor and evaluate all training to ensure quality and improvement recommendations
- ✓ Ensure value for money through volume discounts

**This prospectus covers the requirements required for our trainers, assessors and candidates for IPAF MEWP Training courses.**



### **COURSE DURATION:**

1 to 3 Days dependent on machine type(s) and candidate's ability and declared experience.

### **COURSE ENTRY CRITERIA:**

As the use of MEWP's can be physically demanding, users should be physically fit, in good health and should generally, not have problems with eyesight or hearing, heart disease, high blood pressure, epilepsy, fear of heights/vertigo, giddiness/difficulty with balance, impaired limb function, alcohol or drug dependence or psychiatric illness.

If you have any problems with literacy or language comprehension, or you have any doubts About your fitness to use MEWP's, you must bring them to the attention of your employer. This need not preclude you from using MEWP's, provided your employer conducts an assessment and is able to put in place adequate measures to take account of any difficulties you may have.

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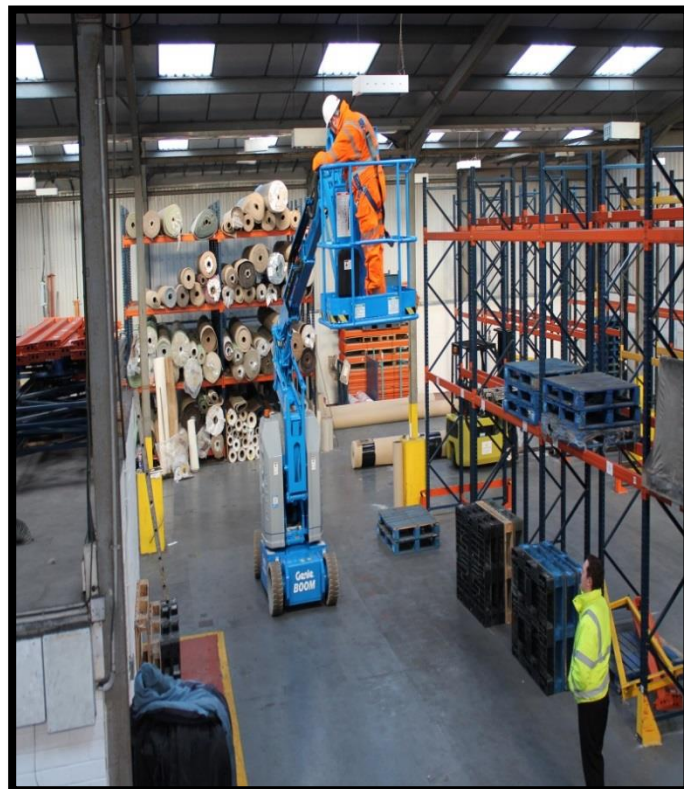
### **COURSE AIMS:**

- ✓ To instruct an operator to select, inspect, prepare and safely operate various types of Mobile Elevating platforms safely and to obtain an IPAF MEWP operator's license.

### **COURSE OBJECTIVES:**

**At the end of the course, the operator will:**

- ✓ Be instructed on the relevant Health and Safety regulations for MEWPs.
- ✓ Be aware of accident prevention and control of working at height procedures and rescue plans.
- ✓ Be aware of the needs regarding personnel protection.
- ✓ Be aware of the need to refer to the machines operating manual and manufactures instructions.
- ✓ Operate and drive the MEWP safely/correctly and manoeuvre the machine as required, to carry out the required tasks in a correct and safe manner, inside buildings and outside a building.



**THEORY:**

**The operator should know:**

- ✓ The pre-use checks and daily maintenance to be carried out prior to commencing work.
- ✓ The correct and safe method of operating the specific machine as per site rules and manufactures instructions.
- ✓ The correct emergency procedures, rescue plans, capacities and limitations to enable safe operation.
- ✓ Selection and use of fall protection/restraint equipment covering, as a minimum, anchorage points fitting and use in baskets.
- ✓ platforms, harness standards, explanation of fall arrest, lanyard types, harness inspection, use
- ✓ In addition, correct fitting, rescue procedures, current recommendations (HSE & IPAF H1/05/05).



**Please Note: Theory Tests are available online through BOLT. Please contact your Training Provider for details and to ensure the premises meets the requirements to conduct the theory test.**

**Start times may vary as per client requirements**

**09.00 Hrs., Introduction as normal start time at JJ Training (UK) Limited:**

**Equipment and information brought by the students** (hard-hats, gloves, safety glasses, steel toe capped boots, harnesses with correct lanyards, warm clothing, and hi-viz vests) facilities, PAL card over view and pre-course theory test

**Regulations, Legislation and codes of practice:**

Clients and Candidates would be advised to read up on the following Regulations, Legislation and codes of practice before attending the course.

- ✓ ISO -18878, European
- ✓ BSN 280 2001 Design, stability, examinations
- ✓ ACOP 8460 2005 Safe use
- ✓ HSWA
- ✓ PUWER
- ✓ LOLER
- ✓ MHSW
- ✓ WAHR
- ✓ RIDDOR.

### **MEWP Categories:**

Different types of MEWP, their description and other courses available.

### **Tea/Coffee break.**

### **Structural Parts:**

- Stabilising, levelling, steering and chassis drive options, turntable, boom/scissor pack and MEWP selection.

### **Pre-use Inspections/Handovers:**

- Thorough examinations, familiarisation, pre-use inspection, identify safety items & controls, Defects & emergency descent.

### **Safe Operating Methods & Hazards:**

- Travelling to the workplace, positioning/terrain, SWL, weather, electrical hazards, harness Statement, do's & don'ts and parking.

### **Theory Test:**

- Individual written test with explanation of pass requirements. Failure means applicant will have to re-sit the course another day. Instructors can choose to use either operator test paper A or B.

### **Lunch Break:**

### **Practical Training:**

- ✓ Introduction to the Actual machine – Walk around and familiarisation with Mewp.
- ✓ Major Components – Identification of each component and its function.
- ✓ Pre-use checks and inspection – Carry out all the required checks/inspections on the following
- ✓ items: Tyres, main frame, turntable, fluid levels, hoses, electrical cables, booms, cage, brakes,
- ✓ steering, lights, travel, controls, (lower & upper), pins/retaining bolts and decals any additional
- ✓ Points from the machine operations manual.
- ✓ Starting/Stopping the machine – Correct starting and shut down procedures.
- ✓ Pre-use function checks – Fully function the machine and carry out full emergency lower
- ✓ Checks prior to road travel – PTO disengaged, booms retracted, stabilisers retracted, machine
- ✓ Secure no loose objects.
- ✓ Planning the route – Gradients, access, overhead obstructions and ground conditions.
- ✓ Travelling the route and manoeuvring the machine (where applicable) – Ensure the route is clear,
- ✓ use of assistant to signal, practice close manoeuvring and observe correct driving practices (tail Swing, etc.).
- ✓ Setting the machine for work – Practice setting up, barrier off requirements, road requirements,



- ✓ Stabiliser set-up and carry out stabiliser deployment checks.
- ✓ Basic operational practice – Carry out operational functions at 75% of the operating envelope so far as is reasonably practical, observe all safety practices.
- ✓ Typical work applications – Carry out practice applications observing all safety practices.
- ✓ Parking the machine – Ensure that the machine is correctly parked, engine stopped, brakes
- ✓ Applied, keys removed and clearance of all obstacles. Correct refuelling procedures, diesel, LPG.
- ✓ Battery checks, charging and safety precautions.



**Coffee Break:**

**Practical Assessments:**

- ✓ Individual practical test based on the use of the MEWP operator practical test plan, verbal questions from operator practical verbal question paper with explanation of pass requirements. Failure means applicant
- ✓ Will have to re-sit the course another day.

**Course Evaluation:**

- ✓ Use of IPAF logbook (over 5 years the logbook should have at least 60 entries).

**Close:**



**Static Vertical (1a, 1a+):** Vertical personnel platforms (static)

**Static Boom (1b, 1b+):** Self-propelled booms (outriggers), trailers/push-arounds, vehicle-mounted platforms

**Mobile Vertical (3a, 3a+):** Scissor lifts, vertical personnel platforms (mobile)

**Mobile Boom (3b, 3b+):** Self-propelled booms

**Push Around Vertical (PAV):** Push around verticals

